

छत्तीसगढ़ राज्य सहकारी दुग्ध महासंघ मर्यादित

ग्राम-उरला, पो - बी0एम0वाय0 चरोदा,जिला-दुर्ग, छ0ग0
क्रमांक/8131/छगदुमस/यांत्रिकी/2020 दिनांक-20.02.2020

॥ कोयला क्रय हेतु निविदा सूचना ॥

छत्तीसगढ़ राज्य सहकारी दुग्ध महासंघ मर्यादित को स्टीम कोयला ग्रेड-बी, धुलरहित मात्रा 400 एम0टी0 की आवश्यकता है। निविदा की अंतिम तिथि- 13/03/2020 निर्धारित है। इच्छुक निविदाकार दुग्ध महासंघ की वेबसाइट:-www.cgcoopdairyfed.in पर निविदा प्रपत्र, शर्तें एवं अन्य विवरण प्राप्त कर सकते हैं।

प्रबंध संचालक
छ.ग. राज्य सहकारी दुग्ध महासंघ मर्या.

छत्तीसगढ़ राज्य सहकारी दुग्ध महासंघ मर्यादित

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प्रबंध संचालक
छ.ग. राज्य सहकारी दुग्ध महासंघ मर्या.

SCHEDULE - I

**General Terms & Conditions for tender submission & material supply for the
Period of- 2020-21**

Tender Ref.: CGCDF/ENGG./ 8131

Date:-20/02/2020

Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg (CGCDF), an ISO certified cooperative organization, invites sealed tenders from reputed supplier of Steam Coal. Strictly in adherence to the detailed specifications given in the schedule II of the tender documents,

Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

1.0 Required qualification of the bidder:-

The bidder must have:-

1. Registration for GST
2. Valid & active PAN issued by I.T. Department.
3. I.T. return for the last 03 assessment year. (2018-19,2019-20,2020-21)
4. Experiences- should have supplied the material to at least two organization in each last 02 F.Y. supply order copy should enclose. (2018-19,2019-20)
5. The bidder must attach turn over of last 03 year and it should be more than 75 lakhs per year.

2.0 DECLARATION :

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

3.0 The tender should be sent by **Registered/ Speed post only. Bids received through courier service/by hand / any other means shall not be considered. So as to reach the Managing Director , Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, PO BMY Charoda, Urla, Durg -490025 (CG) on or before the scheduled time and date. Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, shall not be responsible for any postal delay.**

3.1 Individuals signing on the tender and other related documents must specify in which capacity of the firm he/ she has signed the documents.

3.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, & GST No. Any change in the address should immediately be communicated to the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, and correspondence thereafter will be made at the changed address.

3.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw tender after it has been opened.

3.4 The acceptance of the tender and award of the purchase order will be the sole right of the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg,. who does not bind him self to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.

- 3.5 The tenderers should send their offers along with the specifications, necessary drawing (if required) which will form the basis of their offer and is an integral part thereof.
- 3.6 The Managing Director, CGCDF reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 3.7 The tenderers should submit the tender in the enclosed rate form -B only in schedule-III The conditional tenders are liable to be rejected.
- 3.8 No person or firm is permitted to submit more than one tender under different names.
- 3.9 Each page of the tender and its enclosure should be signed at the bottom by the tenderer.
- 3.10 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Managing Director, CGCDF.
- 3.11 Demonstration of equipment, machines or articles available with the firm shall be arranged by the tenderer at his own cost, whenever requested by Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg,
- 3.12 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 3.13 Tenderer shall fill all the details of the unit in the enclosed form- A in schedule-III.
- 4.0 Tender Fees:-**
Cost of tender form will be Rs.1000/- is required to be paid by Demand Draft in favor of **CHHATTISHGARH RAJYA SAHAKARI DUGDH MAHASANGH MARYADIT** payable at Raipur separately
- 5.0 EARNEST MONEY DEPOSIT**
- 5.1 All the tenderers are required to deposit fresh Earnest Money as specified in tender document, for each item either in cash or in the form of crossed demand draft / bankers ch. in favour of Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, payable at Raipur. Submissions of earnest money by any other mode than specified above shall not be acceptable and the related tender shall not be eligible for consideration.
- 5.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.
- 5.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg,
- 5.4 Demand Draft towards payable at Raipur in the name of **CHHATTISHGARH RAJYA SAHAKARI DUGDH MAHASANGH MARYADIT** earnest money should be submitted enclosed along with the tender offer in sealed cover.
- 6.0 PRICES**
- 6.1 Rate should be quoted for the material as per the specifications given in the schedule II of the tender document.
- 6.2 In case of any doubt as to the meaning of any of the terms & conditions or the specifications, the tendering firm may set forth the particulars there of and submit them to the Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg., in writing that such doubts may be removed before submitting the tender.
- 6.3 The rates be quoted in figures and preferably no cuttings/overwriting in rates should be there in tender.
- 6.4 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. CGCDF will have the right to extend the validity of the tender approval by 3 months. We would communicate our rate approval within 45 days of opening of tender. If any tenderer wish to offer the rate subject to **PRICE ESCALATION CLAUSE** of raw materials, they may do so by clearly indicating in the tender rate form –B. In case of a tenderer opting for offering prices subject to **PRICE ESCALATION CLAUSE** of raw materials (i)then the tenderer shall have to submit the current price of the raw materials as on the date of tender along with sufficient authentic proof from the manufacturer of the raw material.

- (ii) The successful/approved firm will have to submit revised prices of raw materials with sufficient authentic proof from the manufacturer of the raw material whenever revision takes place.
- (iii) Accordingly the approved prices of the materials shall be revised upwardly or downwardly to the extent of the raw material component of the material.
However CGCDF reserves the right to approve the rates offered with or without to PRICE ESCALATION CLAUSE.

7.0 The tenderer should quote rate on FOR dairy plant Urla Durg basis.

- 7.1 The tender should clearly specify whether rates quoted are inclusive or exclusive of GST.
- 7.2 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.
- 7.3 Corrections, if any, in the tender should be noted over and signed at the places of each correction made.

8.0 MODE OF DESPATCH

- 8.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit. Payment will not be made for damaged goods.
- 8.2 Warferage/Demurrage etc. on account of incorrect or delayed dispatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

9.0 LIQUIDATED DAMAGES;

- 9.1 Once firm delivery date(s) are fixed, they shall be strictly adhered to. In case they are not followed, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, reserves the right either to cancel the order and make alternative purchases at the risk and expenses of the defaulting supplier or to charge liquidated damages from him/her at the rate of 2% of the value of goods not so delivered for each month's delay or part thereof. In case of delay the penalties would be deducted as under:

<u>Duration of delay</u>	<u>Penalty</u>
Upto 15 days	1% cost of the unit.
Between 16 to 30 days	2% cost of the unit
Beyond 30 days	Upto 5% cost of the unit.

- 9.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited.

10.0 INSURANCE

Insurance is to be arranged by the tenderer.

11.0 INSPECTION

- 11.1 All the materials supplies are subject to inspection at our stores before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in auction and the proceeds, if any, less expenses would be credited to tenderer's account.
- 11.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

12.0 **Bidding Process**

12.1 The EMD, technical (Bidder Qualification) & financial bids are to be submitted in three separate sealed envelopes namely A, B, & C.

12.2 The three envelopes than have to be put inside a bigger sealed envelope D, super scribing "Envelop D bid for supply of STEAM COAL with tender ref no CGCDF/ENGG/8131 ,Date: 20.02.2020 & category , before 13.03.2020 (time) 1.00 PM .

These envelops will contain the document on follows.

- Envelop (A) - EMD & Tender Fee

- a. EMD as per schedule II in the form of D.D. in favor of Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, payable at Raipur.
- b. Tender per Rs.1000/- In the from & D.D. in favor of Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, payable at Raipur. (in case the form is downloaded) of the bidder has purchased the tender form the office, the receipt & payment should be attached.
- c. This envelope 'A' will be super-scribed as "Envelop 'A' EMD for supplying STEAM COAL also indicate the total no. of payer inside the envelop.

- Envelop 'B' Technical bids(Bidder Qualification)

This envelop must contain the following –

- a. A filled up sheet of as per cheque and self attested copies of all the document as per point no- 2.0.
- b. This envelope "B" will be super scribed as envelop 'B' technical bid for supplying relevant items and the total number of pages inside this envelop shall also be indicated.

- Envelop 'C' financial bid

- a. The rate quoted in the prescribed format form 'B'.
- b. The envelop 'C' will be super scriber as "Envelop" 'C' financial bid for steam coal supply
- c. This should also indicate the total no. of pages inside the envelop .
- d. All the pages submitted in all the three envelope –A,B,& C the bid along will the attached document should be signed by the authorized person of the bidder

13.0 **Bid opening form**

- The bid will be opened on 13.3.2020 at 3.00 PM

- The envelope 'A' will be opened first & and if required EMD in found correct, - envelope 'B' technical bid will be opened
- The bidders who fulfill all the technical criteria as required for technical bid will be eligible for opening their financial bid
- The representative of the bidders are also invited to be present at the time of bid opening process, however bid opening process shall not be stopped/halted/postpone in their absence

14.0 **Agreement**

The successful bidder shall be intimated after selection and invited for signing the Agreement.

15.0 **PAYMENT**

Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 working days after receipt. Such payments shall be made through accounts payee cheques / RTGS. Tenderer agreeing to these terms would be given preference over those specifying other terms.

16.0 **TERMINATION OF CONTRACT**

If any act of commission or omission of a unit under contract brings Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, to dispute, then Managing Director , Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg,shall be competent to debar/blacklist the unit from further business.

17.0 CONSEQUENCES OF BREACH OF AGREEMENT

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Managing Director , Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

18.0 DISPUTE ARBITRATION & FINAL AUTHORITY

18.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, -490025 (CG), in this respect will be final and binding on the successful tenderer.

18.2 For all matters of dispute, the decision of the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, or a nominee appointed by him under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.

18.3 For all disputes, the venue for legal course shall be at Raipur.

18.4 **No correspondence will be entertained regarding tender after submission of tender document.**

Signature of tenderer

Sd/-
Managing Director
Chhattisgarh Rajya Sahakari Dugdh
Mahasangh Maryadit, Urla, Dur

SCHEDULE -2

SPECIFICATION OF ITEM

<u>Sr No.</u>	<u>ITEM</u>	<u>Required QTY</u>
1	Steam Flammable Coal Grade-B, Size 50mm and above (Approx) without dust	400 MT/ for six months. Note:- Material to be supplied in phases.

Chhattisgarh Rajya Sahakari Dugdh
Mahasangh Maryadit, Urla, Durg,

SCHEDULE 3

(to be filled in and submitted along with the offer by the tenderer)

FORM -A

I/We hereby furnish particulars of our firm as under :

- 1 Name of the firm M/s.
- 2 Address of the firm Office.....
Factory.....
- 3 Telephone no/ Mobile No. Office..... Factory
- 4 Name of proprietor/ partner _____
Contact no. (mobile) _____
- 5 Registration No. & date, _____
Certificate issuing authority. _____
- 6 GST No. with India Govt. certificate photocopy
- 7 Manufacturing facility with _____
available Plant & machinery _____
- 8 Customers on current list
i.....
ii.....
ii.....
iii.....
iv.....
- 9 Are you supplying same _____
material to any other cooperative _____
dairies (if yes, give clientele _____
list)
- 10 If you propose to diversify to _____
technological advancement, if so _____
what is the nature and expected _____
time _____
- 11 Whether the firm was black-listed/debarred or penalized by any Central or State govt. _____
Organization at any time. **/Yes/No/**
- 12 If the reply is ‘ Yes’ , when & _____
why? Give reasons in detail _____

I/We undertake that the information furnished in this tender document is correct to the best of my/our knowledge and belief.

Date:

Place :

Seal &Signature of the authorized signatory of the firm

FORM -B

(Form for tender rate offer)

To,
The Managing Director
Chhattisgarh Rajya Sahakari
Dugdh Mahasangh Maryadit,
Urla, Durg.- 490025 (CG)

Dear Sir,

With reference to your tender ref. no.....
for.....(item) , we are pleased to offer our rates as under :

S.N.	Name of the item	<u>Quoted Price in MT</u> (Including all taxes, loading and unloading charges, FOR- Urla Dairy Plant)
1	Steam Flammable Coal Qty. 400 M.T. Grade-B, Size 50mm and above (Approx) without dust	

EMD vide DD/MR No.....Dt.....

Rs. enclosed.

- Notes :- 1. **The tenderer should quote rates FOR Destination only(Urla Dairy Plant, BMY Charoda, Distt- Durg).**
2. All corrections should be initialed

Place :

Date :

**Signature of the authorized signatory
with seal of the firm**

