

# छत्तीसगढ़ राज्य सहकारी दुग्ध महासंघ मर्यादित

ग्राम-उरला, पो - बी0एम0वाय0 चरोदा,जिला-दुर्ग, छ0ग0

क्रमांक / 1894 / छगदुमस / क्रय / 2020

दिनांक-31.07.2020

## ॥ टैली सर्वर-9 क्रय हेतु निविदा सूचना ॥

छत्तीसगढ़ राज्य सहकारी दुग्ध महासंघ मर्यादित द्वारा लेखाकनं कार्य में गतिशिलता के दृष्टिगत टैली सर्वर -9 क्रय हेतु निविदा आमंत्रित की जाती है, जिसकी निविदा जमा करने की अंतिम तिथि-**26.08.2020** निर्धारित है, जिसका विस्तृत विवरण दुग्ध महासंघ की वेबसाइट:-[www.cgcoopdairyfed.in](http://www.cgcoopdairyfed.in) पर उपलब्ध है।

प्रबंध संचालक

**CHHATTISGARH STATE COOPERATIVE DAIRY FEDERATION LIMITED**  
(ISO 22000:2005 Certified)

Email: [raipurdugdhsangh@gmail.com](mailto:raipurdugdhsangh@gmail.com)

Website: [www.cgcoopdairyfed.in](http://www.cgcoopdairyfed.in)

CGCDF/PUR/Tally -9/1894

Date: -31.07.2020

**Tender Notice for Supply and installation of Tally Server-9**

Sealed tenders are invited from the authorized dealer/ supplier for tally server -9 at Urla Dairy Plant. Cost of tender form will be Rs.500/- & EMD of **Rs.10000/-** in favor of **CHHATTISHGARH RAJYA SAHAKARI DUGDH MAHASANGH MARYADIT payable at Raipur** in the form of D.D. to be submitted along with Tender form. The form is to be download from website and separate DD of Rs. 500/- be attached with tender form. Last date and time for issue of tender documents is **24-08-2020** up to **1.00 PM**. Last date for submission of tender is **26.08.2020** up to **02.00 PM** and will open on same date at **03.00PM**.

**MANAGING DIRECTOR**

**Head office & Postal Address.**

**CHHATTISHGARH RAJYA SAHAKARI DUGDH MAHASANGH MARYADIT  
URLA-BMY, CHARODA, DIST:-DURG-490025.**

**CHHATTISHGARH RAJYA SAHAKARI DUGDH MAHASANGH MARYADIT**  
(ISO 22000:2005 Certified)

Email: [raipurdugdhsangh@gmail.com](mailto:raipurdugdhsangh@gmail.com)

Website: [www.cgcoopdairyfed.in](http://www.cgcoopdairyfed.in)

CGCDF/PUR/Tally –9/1894

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*Managing Director*  
*Chhattisgarh Rajya Sahakari Dugdh Mahasangh*  
*Maryadit, Urla, Durg*

**CHHATTISHGARH RAJYA SAHAKARI DUGDH MAHASANGH MARYADIT**  
(ISO 22000:2005 Certified)

Email: [raipurdugdhsangh@gmail.com](mailto:raipurdugdhsangh@gmail.com)

Website: [www.cgcoopdairyfed.in](http://www.cgcoopdairyfed.in)

CGCDF/PUR/Tally -9/1894

Date: -31.07.2020

**BID TIME AND SCHEDULE**

Sr. No.	CGCDF Stage	Tenderer stage	Start Date & Time	Last Date & Time
1	Tender Preparation And release of NIT	-	31.07.2020 at 01.00 PM to	-
2	-	Tender Form Purchase at Head officer	31.07.2020 at 01.00 PM to	24.08.2020 at 01.00 PM
3	-	Tender Download	31.07.2020 at 01.00 PM to	24.08.2020 at 01.00 PM
4		Last for received of Documents with Tender form fees and EMD at Inward Section of CGCDF only through Registered/Speed post.	-	24.08.2020 at 02.00 PM
5	Open EMD, Technical and Financial Bid	-	-	26.08.2020 at 03.00 PM

Managing Director

**SCHEDULE - I****General Terms & Conditions for tender submission & Work details****Tender Ref.: CGCDF/PUR/Tally -9/1894****Date: -31.07.2020**

Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg (CGCDF), an ISO certified cooperative organization, invites Sealed tenders are invited from the authorized dealer/ supplier for tally server-9 at Urla Dairy Plant.

Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

**1.0 Scope of Work:-**

The bidder shall have to quote rate and work will be done as per detailed specifications given in the schedule -II

**2.0 Required qualification of the bidder:-**

The bidder must have:-

1. **Authorization Certificate from Tally Server Company & GVLA (Government and Very Large Account) will be given preference.**
2. **Registration for GST**
3. **Valid & active PAN issued by I.T. Department.**
4. **I.T. return for the last 01 financial years(2019-20)**
5. **Experiences- Successfully installation and completed minimum 02 software in same brand Govt./PSU/ Corporation along with completion certificate.**
6. **The bidder must attach self attested the documentary proof for all the above criteria.**

**3.0 DECLARATION :**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

**4.0** The tender should be sent by **Registered/ Speed post/ By Hand**. Bids received through courier service/ any other means shall not be considered. So as to reach the Managing Director , Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, PO BMY Charoda, Urla, Durg -490025 (CG) on or before the scheduled time and date. Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, shall not be responsible for any postal delay.

**4.1** Individuals signing on the tender and other related documents must specify in which capacity of the firm he/she has signed the documents.

**4.2** The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, & GST No. Any change in the address should immediately be communicated to the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, and correspondence thereafter will be made at the changed address.

**4.3** Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw tender after it has been opened.

**4.4** The acceptance of the tender and award of the purchase order will be the sole right of the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg., who does not bind him self to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.

**4.5** The tenderers should send their offers along with the specifications, necessary drawing (if required) which will form the basis of their offer and is an integral part thereof.

**4.6** The Managing Director, CGCDF reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.

**4.7** The tenderers should submit the tender in the enclosed rate form -B only in schedule-II The conditional tenders are liable to be rejected.

**4.8** No person or firm is permitted to submit more than one tender under different names.

- 4.9** Each page of the tender and its enclosure should be signed at the bottom by the tenderer.
- 4.10** The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract.
- 4.11** Tenderer shall fill all the details of the unit in the enclosed form- A in schedule-II.

**5.0 Tender Fees:-**

Cost of tender form will be Rs.500/- is required to be paid by Demand Draft in favor of **CHHATTISHGARH RAJYA SAHAKARI DUGDH MAHASANGH MARYADIT** payable at Raipur separately

**6.0 EARNEST MONEY DEPOSIT**

- 6.1** All the tenderers are required to deposit fresh Earnest Money of Rs. 10000/- as specified in tender document, for each item either in cash or in the form of crossed demand draft / bankers ch. in favour of Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, payable at Raipur. Submissions of earnest money by any other mode than specified above shall not be acceptable and the related tender shall not be eligible for consideration. **Previous EMD amounts of any firm if lying with CGCDF for any or for same items shall not be considered against this tender reference. All previous EMD amounts of firms will be refunded by CGCDF in due course of time after expiry of last approved period.**

- 6.2** Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 30 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of work be within the stipulated period.

- 6.3** No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg,

- 6.4** Demand Draft towards earnest money or the original money receipts (in case of cash deposits) should be submitted enclosed along with the tender offer in sealed cover.

**7.0 PRICES**

- 7.1** Rate should be quoted for the work as per the specifications given in the schedule II of the tender document.
- 7.2** In case of any doubt as to the meaning of any of the terms & conditions or the specifications, the tendering firm may set forth the particulars there of and submit them to the Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg., in writing that such doubts may be removed before submitting the tender.
- 7.3** The rates be quoted in figures and preferably no cuttings/overwriting in rates should be there in tender.

- 8.1 The tender should clearly specify quote rates are exclusive of **GST**.  
 8.2 Corrections, if any, in the tender should be noted over and signed at the places of each correction made.

9.0 **Penalty of Delays:-**

Penalty of delays as follow:-

<b><u>Duration of delay</u></b>	<b><u>Penalty</u></b>
Upto 15 days	1% cost of the unit.
Between 16 to 30 days	2% cost of the unit
Beyond 30 days	Upto 10% cost of the unit.

10.0 **Bidding Process**

- 11.1 The EMD, technical (Bidder Qualification) & financial bids are to be submitted in three separate sealed envelopes namely A, B, & C respectively.

- 11.2 The three envelopes than have to be put inside a bigger sealed envelope D, super scribing "Envelop D bid for **"Tender for Supply and installation of Tally-9"** with tender ref no **CGCDF/PUR/Tally 9/ 1894, Date:-31.07.2020**-& category , before.....(time).....date.

**These envelopes will contain the document on follows.**

- **Envelop (A) - EMD & Tender Fee**

- a. EMD as per schedule II in the form of D.D. in favor of Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, payable at Raipur.
- b. Tender Fees Rs.500/- In the from & D.D. in favor of Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, payable at Raipur. (in case the form is downloaded) of the bidder has purchased the tender form the office, the receipt & payment should be attached.
- c. This envelope 'A' will be super-scribed as "Envelop 'A' EMD for Civil Renovation Work of Boundary wall at Urla Dairy Plant also indicate the total no. of pages inside the envelop.

- **Envelop 'B' Technical bids(Bidder Qualification)**

**This envelop must contain the following –**

- a. A filled up sheet of as per check and self attested copies of all the document as per point no-2.0.
- b. This envelope "B" will be super scribed as envelop 'B' technical bid for relevant work and the total number of pages inside this envelop shall also be indicated.

- **Envelop 'C' financial bid**

- a. The rate quoted in the prescribed format form 'B'.
- b. The envelop 'C' will be super scriber as "Envelop" 'C' financial bid for .....
- c. This should also indicate the total no. of pages inside the envelop .
- d. All the pages submitted in all the three envelope –A,B,& C the bid along will the attached document should be signed by the authorized person of the bidder

11.3 **Bid opening Process**

- The bid will be opened on - **26.08.2020 at 03.00PM**
- The envelope 'A' will be opened first & and if required EMD in found correct, -envelop 'B' technical bid will be opened
- The bidders who fulfill all the technical criteria as required for technical bid will be eligible for opening their financial bid
- The representative of the bidders can also be present at the time of bid opening process if they want. However bid opening process shall not be stopped/halted/postpone in their absence

**12.0 Agreement**

The successful bidder shall be intimated after selection and invited for signing the Agreement.

**13.0 PAYMENT**

1. 100% payment after submission of Tax invoice after successfully work completion.

**14.0 TERMINATION OF CONTRACT**

If any act of commission or omission of a unit under contract brings Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg. Managing Director , Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, shall be competent to debar/blacklist the unit from further business.

**15.0 CONSEQUENCES OF BREACH OF AGREEMENT**

If the firm under the contract commits breach of any of the conditions, it shall be lawful for the Managing Director , Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, to cancel the contract.

**16.0 DISPUTE ARBITRATION & FINAL AUTHORITY**

16.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the work order, then decision of the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg,-490025 (CG), in this respect will be final and binding on the tenderer.

16.2 For all matters of dispute, the decision of the Managing Director, Chhattisgarh Rajya Sahakari Dugdh Mahasangh Maryadit, Urla, Durg, or a nominee appointed by him under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.

16.3 For all disputes, the venue for legal course shall be at Raipur.

16.4 **No correspondence will be entertained regarding tender after submission of tender document.**

Sd/-

*Managing Director*

*Chhattisgarh Rajya Sahakari Dugdh  
Mahasangh Maryadit, Urla, Durg*

*Signature of tenderer*



**SCHEDULE II**  
**(to be filled in and submitted along with the offer by the tenderer )**  
**FORM -A**

**I/We hereby furnish particulars of our firm as under :**

- 1 Name of the firm M/s. ....
- 2 Address of the firm Office.....  
Factory.....
- 3 Telephone no/ Mobile No. Office..... Factory .....
- 4 Name of proprietor/ partner \_\_\_\_\_  
Contact no. (mobile) \_\_\_\_\_
- 5 Registration No. & date, \_\_\_\_\_  
Certificate issuing authority. \_\_\_\_\_
- 6 GST No. with India Govt. certificate photocopy .....
  
- 7 Customers on current list  
i.....  
ii.....  
ii.....  
iii.....  
iv.....
- 8 Are you Working Civil Work  
to any other cooperative  
dairies (if yes, give clientele  
list) \_\_\_\_\_  
\_\_\_\_\_
  
- 9 Whether the firm was black-listed/debarred or penalized by any Central or State govt.  
Organization at any time. **/Yes/No/**
- 10 If the reply is ' Yes', when & \_\_\_\_\_  
why? Give reasons in detail \_\_\_\_\_

I/We undertake that the information furnished in this tender document is correct to the best of my/our knowledge and belief.

Date:

Place :

**Seal &Signature of the authorized signatory of the firm**

**SCHEDULE-II-FORM-B**

(to be filled in and submitted by the tenderer )

To,  
**The Managing Director**  
**Chhattisgarh State Cooperative**  
**Dairy Federation Limited, Urla,**  
**Durg.- 490025 (CG)**

Dear Sir,

With reference to your tender ref. no..... for.....(item) , we are pleased to offer our rates as under :

Sr. No	Name of The Work	HSN Code	Unit Rate (A)	GST % (B)	GST Amt. C= AxB	Total Amt. D=(A+C)
1	Supply and installation of Tally Server- 9					
<b>TOTAL(In Rs.)</b>						

**Other terms & conditions:**

i	FOR	<b><u>Urla Dairy Plant</u></b>
ii	Payment terms	
iii	Any other	

EMD vide DD/MR No.....Dt..... Rs. .... enclosed.

Notes :-

- 1. The tenderer should quote rates FOR Destination only.**
- All corrections should be initialed

Place : .....

Signature of the authorized signatory  
with seal of the firm

Date : .....

